



**Postal Address:** The Director  
Wildlife Permits and Enforcement  
Environment Australia  
GPO Box 787  
CANBERRA ACT 2601

**Fax:** (02) 6274 1921  
**Telephone:** (02) 6274 2296  
**Email:** [wps@ea.gov.au](mailto:wps@ea.gov.au)

**Please complete if applicable:**

(for multiple-use export permits) Do you require LSN/LSC forms (these must accompany each export)?  
If so, how many \_\_\_\_\_

If this is an export renewal application, do you have unused LSN/LSC forms which you would like transferred across to your new permit? Please attach a list of unused form numbers.

Small businesses

Please provide an estimate of time taken to complete this form.

hours and

minutes

***Include:***

- the time actually spent reading the instructions, working on the questions and obtaining the information; and
- the time spent by your employees in collecting and providing this information

## Australian Address

ALL PERMITS

### 1 Name

Mr, Ms, Mrs, etc. First given name

--	--

Family name (Surname)

--

### 2 Organisation name (if appropriate)

Registered name and ABN

--

Trading name (if different to above)

--

### 3 Postal address

Address

--

Town/suburb

--

State

Postcode

--	--

### 4 Street address

If same as postal address, tick here

Address

--

Town/suburb

--

State

Postcode

--	--

### 5 Contact details (include area code)

Telephone number - work

( )
-----

Telephone number - home / mobile

( )
-----

Fax number (include area code)

( )
-----

Email

--

### 6 Is this application for a **multiple use** permit?

No  **Go to next question**

Yes  **Go to 16**

## Overseas Address

SINGLE USE PERMIT ONLY

### 7 Name

Mr, Ms, Mrs, etc. First given name

--	--

Family name (Surname)

--

### 8 Organisation name (if appropriate)

Registered name and ABN

--

Trading name (if different to above)

--

### 9 Postal address

Address

--

Town/suburb

--

State

Postal code

--	--

Country

--

### 10 Street address

If same as postal address, tick here

Address

--

Town/suburb

--

State

Postal code

--	--

Country

--

### 11 Contact details (include country and area codes)

Telephone number - work

Country code Area code and number

--	--

Telephone number - home / mobile

Country code Area code and number

--	--

Fax number (include country and area codes)

Country code Area code and number

--	--

Email

--

## Shipment Details

(if known)

SINGLE USE PERMIT ONLY

12 Date of proposed import or export

DD / MM / YYYY

13 How will the shipment be sent

TICK ONE ONLY

Air

Sea

Post

Accompanied baggage

14 Name of **Australian** port of entry or exit

Show airport, seaport, city, town

15 Name of **Overseas** port of entry or exit

Show airport, seaport, city, town

## Permit details

16 Which of the following applies to this application?

TICK ONE ONLY

EXPORT of wildlife/wildlife products to another country

IMPORT of wildlife/wildlife products into Australia

17 How many permits do you require?

18 Have you previously been issued with a permit to export or import wildlife or wildlife products?

No  Go to next question

Yes  Permit Number of last permit issued

19 What is the purpose of the import or export?

Commercial

Personal item  
that will not be traded

Non-commercial — research

Non-commercial — education

Non-commercial — exhibition

Non-commercial — conservation  
breeding or propagation

Non-commercial — household pet

Non-commercial — travelling  
exhibition

Testing (live import assessment)

In addition to this form,  
you will need to fill in a  
supplementary form.

You will also need to  
complete an "Application  
for Amendment of the List  
of Specimens Suitable for  
Live Import" form.

20 Are you applying to **import or export** a live animal (including reproductive material)?

No  Go to next question

Yes  Please complete Supplementary Form G —  
*Live Animal Imports/Exports*

21 Are you applying to **import** live plant material (including viable seed, spores or cuttings)?

No  Go to next question

Yes  Please complete Supplementary Form H —  
*Live Plant Imports*

## Specimen identification

22 The next page has boxes to enter the details of 4 specimens. If you have more than 4 specimens, you will need to photocopy the page before entering the details.

### NOTES ON HOW TO ENTER THE SPECIMEN DETAILS

#### 1 Source Codes

Wild	W
Captive bred	C
Artificial propagation	A
Ranch	R
Aquaculture	AQ
Management plan	MP
Trade operation	TO
Commercial import	CI
Other	O
Unknown (must be justified)	U

#### 2 Name of Commercial Wildlife Program

Permits for commercial purposes can only be issued for specimens derived from an approved wildlife program (such as a captive breeding program, artificial propagation program, aquaculture program, wildlife trade operation or wildlife management plan).

In this form, please provide the specific name of the program from which your specimens were derived; for example, the NSW Kangaroo Management Program, Insect Harvesting and Export Program (Mr X), Tas Tree Fern Management Program.

#### 3 Place of origin

For Australian native species, name the State or Territory where taken or grown.

For non-native species name the country from which the specimens were originally taken.

#### 4 Year in which the specimens were taken or bred

Show the year when the animals/plants were taken from the wild; or the year that the specimens were captive bred or artificially propagated.

## 22 Continued

Refer to notes on previous page before entering details.

Scientific name — <b>PLEASE PRINT</b> (for example: <b>MACROPUS RUFUS</b> )	Common name (for example: <b>Red Kangaroo</b> )
<input type="text"/>	<input type="text"/>
Specimen description (for example: <b>live animal; live plant; meat; shells; hunting trophy</b> )	Quantity and unit
<input type="text"/>	<input type="text"/>
Source Code (see note 1)	If commercial: name of the program from which specimen was sourced (if known) (see note 2)
<input type="text"/>	<input type="text"/>
Place of origin (See note 3)	Year (See note 4)
<input type="text"/>	<input type="text"/>

Scientific name — <b>PLEASE PRINT</b> (for example: <b>MACROPUS RUFUS</b> )	Common name (for example: <b>Red Kangaroo</b> )
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<input type="text"/>	<input type="text"/>
Place of origin (See note 3)	Year (See note 4)
<input type="text"/>	<input type="text"/>

**23** Do you wish to nominate an agent to act on your behalf?

No  **Go to next question**

Yes  Provide agent details and authorisation below

Name of agent

Address of agent

  
.....  
.....  
.....

Telephone number of agent

Signature of agent

  
.....

Date signed by agent

I hereby authorise the person named above to act on my behalf.

I further state that I have provided the above-named agent with the particulars of the transaction and that the information provided by me is true and correct in every detail.

Name of applicant

Signature of applicant

  
.....

Date signed by applicant

**24** Is a courier service required?

No  **Go to next question**

Yes  Enclose a pre-paid courier bag

**25** To answer this question, delete the parts of the declaration below that do not apply to you.

*NOTE: The applicant is taken to have been convicted of an offence if, within 5 years before the application is made, the applicant:*

- *has been charged with, and found guilty of, the offence but discharged without conviction; or*
- *has not been found guilty of the offence, but a court has taken the offence into account in passing sentence on the applicant for another offence.*

**Declaration regarding offences**

The applicant

- **has been convicted of / has not been convicted of**
- **is subject to proceedings for / is not subject to proceedings for:**

- (a) offences under the *Environment Protection and Biodiversity Protection Act 1999* or *Regulations*;
- (b) offences under any law of the Commonwealth about the protection, conservation or management of native species or ecological communities;
- (c) offences under section 6, 7, or 7A, or subsection 86(1), of the *Crimes Act 1914* in relation to an offence referred to in paragraph (a) or (b)<sup>1</sup>;
- (d) offences under a law of a State or Territory about the protection, conservation or management of native species or ecological communities;
- (e) offences, in relation to a law referred to in paragraph (d), under a provision of a law of a State or Territory that is equivalent to a provision mentioned in paragraph (c), or to section 11.1, 11.4 or 11.5 of the *Criminal Code*<sup>2,3</sup>.

*Note 1* Sections 6, 7 and 7A of the *Crimes Act 1914* relate respectively to accessories to an offence, attempts to commit an offence and inciting the commission of an offence; section 86 of that Act relates to conspiracy to commit an offence.

*Note 2* Section 11.1 of the *Criminal Code* relates to attempt; section 11.4 of the Code relates to incitement to commit an offence; and section 11.5 to conspiracy to commit an offence. Under section 11.6 of the Code, a reference in a law of the Commonwealth to an offence includes the offences created by sections 11.1, 11.4 and 11.5. For offences of complicity and common purpose, and the commission of an offence by means of an innocent agency, see sections 11.2, and 11.3 of the Code.

*Note 3* Part VIIC of the *Crimes Act 1914* includes provisions that, in certain circumstances, relieve persons from the requirement to disclose spent convictions and require persons aware of such convictions to disregard them.

**26** Please check the following before signing the declaration:

- If you are paying by credit card, you have completed the payment details on page 1; otherwise the fee is enclosed.
- You have attached all relevant authorities and consents that indicate compliance with other Commonwealth, State and Territory requirements related to the proposed export or import.
- You have attached all relevant authorities and consents from the governments of other countries that entitle you to import or export wildlife across their respective borders.
- You have attached any relevant documents listed on Page 1.
- You have attached all supplementary forms as requested in questions 19, 20 or 21.

**Names of supplementary forms:**

- Supplementary Form A – Research
- Supplementary Form B – Education
- Supplementary Form C – Exhibition
- Supplementary Form D – Conservation Breeding or Propagation
- Supplementary Form E – Household Pet
- Supplementary Form F – Travelling Exhibition
- Supplementary Form G – Live Animal Imports/Exports
- Supplementary Form H – Live Plant Imports

**27 Declaration**

I declare that:

- the particulars provided by me in this application are true and correct in every detail; and
- in the case of **live animals and plants**, that they will be prepared and shipped in accordance with the current edition of the:
  - “IATA (International Air Transport Association) Live Animals regulations” in the case of live animals to be transported by air; **or**
  - “CITES (Convention on International Trade in Endangered Species of Wild Fauna and Flora) guidelines for transport and preparation for shipment of live wild animals and plants” in all other cases; and
- in the case where the specimen is for personal use it will not be used for commercial purpose including sale, lease, hire or exchange and shall remain as my personal property.

Name of applicant

Signature of applicant

Date signed by applicant